

# **FAQ FOR DRIVING PRIVILEGES**

## **APPLICATION & REQUIRED DOCUMENTS**

### **Is my attorney required to fill out the Petition for Driving Privileges?**

No. The defendant should complete the application because they are in the best position to identify the driving privileges they need.

### **Where can I find the Driving Privilege Application?**

The Driving Privilege Application is available on the Perrysburg Municipal Court website under the **Forms** section.

Once completed, the application and all required supporting documentation may be:

- Dropped off at the Court; or
- Emailed to [hhugenberg@perrysburgoh.gov](mailto:hhugenberg@perrysburgoh.gov)

### **What documents are required with my application?**

You must provide documentation supporting the privileges you are requesting. Depending upon your circumstances, this may include:

- Proof of insurance;
- A letter from your employer on company letterhead verifying your work days and hours;
- A school/class schedule if you are enrolled in school;
- A schedule of extracurricular activities for your children, if applicable; and/or
- Documentation regarding medical appointments, counseling, treatment, or other requested privileges.

### **If I already have driving privileges but need to change my days or times, what should I do?**

Complete a new Driving Privilege Application and check the box marked **“Modification of Driving Privileges.”**

Enter the requested changes and submit the application and supporting documentation to the Court or email it to [hhugenberg@perrysburgoh.gov](mailto:hhugenberg@perrysburgoh.gov).

## REQUESTING SPECIFIC DRIVING PRIVILEGES

### What if I need to run errands that are not on a direct route from one of my authorized privileges?

You may submit a request for a specific **2–3 hour timeframe** for the Judge to review. The Judge will determine whether the requested privilege can be granted.

### What if I am required to see multiple doctors or attend medical appointments?

When submitting your application, provide a list of the doctors or medical providers you need to visit, including their addresses.

Because appointment days and times may vary, you may be required to carry an **appointment card or other verification of the appointment** while operating a vehicle under your driving privileges.

This requirement may also apply to **AA meetings, counseling, therapy, or other approved appointments**.

### Can I request driving privileges to drop off or pick up my children from school?

Yes. You may request this privilege. You must provide the specific times you would leave your residence and the approximate time you would arrive at the school and return.

### Can I request driving privileges to attend my children's extracurricular activities?

Yes. You may request this privilege by attaching a schedule of the activity to your Driving Privilege Application.

## UNDERSTANDING YOUR REQUEST

### What should I put down as my start and end time?

Your **start time** should be the time you physically leave your residence.

Your **end time** should be the time you arrive at your destination or return to your residence, depending upon the privilege being requested.

Be as accurate as possible when listing your requested times.

### If I am not currently employed but am seeking employment, can I request driving privileges?

Yes. You may request specific days and times to travel for employment-related activities, including applying for employment, attending interviews, or other reasonable employment-search activities.

The Judge will review the request and determine whether the privilege can be granted.

## **DRIVER'S LICENSE & BMV QUESTIONS**

**The police officer confiscated my driver's license at the time of the offense. What do I do?**

Contact the Court and request a **Renew/Retest Form**.

You will then take the form to your local BMV and request a **temporary identification card**.

**IMPORTANT:** Do not obtain a permanent identification card. Obtaining a permanent ID card may result in you being required to retest for your driver's license at the end of your suspension.

**My driver's license expired during my suspension. What do I need to do?**

Contact the Court and request a **Renew/Retest Form**.

Take the form to your local BMV and request a **temporary identification card**.

**IMPORTANT:** Do not obtain a permanent identification card. Obtaining a permanent ID card may result in you being required to retest for your driver's license at the end of your suspension.

**If the Judge grants me driving privileges but requires an ignition interlock device, does that mean I have unlimited driving privileges?**

No.

An ignition interlock requirement does **not** automatically provide unlimited driving privileges. The Judge may require an ignition interlock device while also granting only **limited driving privileges**.

You must follow all restrictions and conditions ordered by the Judge.

**How can I request Unlimited Driving Privileges?**

The Driving Privilege Application contains a box allowing you to request **"Unlimited Driving Privileges."**

If the Judge determines that a request for unlimited privileges may be considered, a hearing will be scheduled. You will be required to attend the hearing.

**How much does an ignition interlock device cost?**

The cost varies depending upon the year, make, and model of your vehicle and the company providing the device.

You will need to contact an ignition interlock provider directly for specific pricing information.

**If the Judge requires an ignition interlock device, am I required to have it for the entire suspension?**

Yes, unless your attorney files a motion requesting removal of the ignition interlock requirement and the Judge grants the request.

If ordered by the Judge, the ignition interlock requirement remains in effect for the period specified in the Court's order.

**What if I receive a failed or unexpected result on my ignition interlock device?**

Contact the company that installed and services your ignition interlock device for instructions and assistance.

**What if I cannot afford an ignition interlock device?**

If you cannot afford the required ignition interlock device, contact your attorney to discuss your options and whether any assistance may be available.

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## **IMPORTANT INFORMATION**

**PLEASE REMEMBER:**

- Submitting a Driving Privilege Application **does not guarantee that privileges will be granted.**
- The Judge determines whether privileges will be granted and what restrictions or conditions will apply.
- Provide complete and accurate information on your application.
- Submit all supporting documentation with your application whenever possible.
- You are responsible for understanding and following all conditions of your Court-ordered driving privileges.
- If your circumstances change, you may need to submit a new application or request a modification of your existing privileges.

## **WHERE TO SUBMIT YOUR APPLICATION**

### **Perrysburg Municipal Court**

Driving Privilege Applications may be submitted in person at the Court or electronically by email.

**Email:** [hhugenberg@perrysburgoh.gov](mailto:hhugenberg@perrysburgoh.gov)

**Website:** [www.perrysburgcourt.com](http://www.perrysburgcourt.com)

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## **PLEASE NOTE**

This FAQ is provided as a general guide to commonly asked questions regarding driving privileges. It does not replace a Court order, applicable law, or legal advice from an attorney.

**If you have a question about your specific case, please contact the Court or speak with your attorney.**